

8. Number of Registered Students

- (1) If you click on “Number of Registered Students” appearing in the “Course Registration” box on the Menu (on the left of the screen), the following screen will appear, asking you to choose a class from the list.

Number of students / Table of students in this class

Name	Instructor code
Affiliation	Academic Year - Term 2016Academic Year

Shows search results from 1 results to 3 results (total of 3 results)

Search results : << previous page 1 next page >>

Select	Date/Time	Registration Code	Course Title	No. of people	Number of cancellations
<input type="checkbox"/>	他	1Q106	英語科教育法II	25	0
<input type="checkbox"/>	他	1Q223	学習指導論	136	4
<input type="checkbox"/>	水5	2Q102	国語科教育論B	0	0

Search results : << previous page 1 next page >>

Display the selected data View all data Clear selected

- (2) From the list shown on the screen, choose a class for which you want to download the data on registered students. Click on Display the selected data, or click on View all data. Then, the following screen will appear, asking you to select a desired download form. Choose one and click on Download.

Number of students

出力先を選択して下さい

Export type : Screen Text file PDF file

Download



If you choose “Screen,” go to section 8-1. If you choose “Text file,” go to section 8-2. If you choose “PDF file,” go to section 8-3.

Attention!

As with the students’ registry, you can obtain real-time information on how many have registered for your class, but you need to confirm finalized data by contacting the faculty or graduate school concerned (the department in charge of academic/student affairs) after the registration period ends. Please download finalized data after such confirmation.

8-1. Downloading data to view it on the screen

If you choose “Screen” (from the download choices) and click on **Download**, the following screen will appear.

[When you choose “Screen,” the following screen will appear.]

Number of students																	
Main Instructor	Registration Code	Date/Time	Credit No.	Course	Student affiliation	Enrollment year										Total	
						2016		2015		2014		2013		Prior to		Enrolled	Cancelled
						Enrolled	Cancelled	Enrolled	Cancelled	Enrolled	Cancelled	Enrolled	Cancelled	Enrolled	Cancelled		
	1Q106	Other	2.0	英語科教育法II	文学部人文学科	0	0	5	0	3	0	0	0	0	0	8	0
					国際文化学部国際文化学科	0	0	1	0	5	0	0	0	2	0	8	0
					発達科学部人間形成学科	0	0	5	0	1	0	0	0	0	0	6	0
					発達科学部人間環境学科	0	0	0	0	1	0	0	0	0	0	1	0
					理学部数学科	0	0	0	0	0	0	1	0	0	0	1	0
					国際文化学研究科 博士課程前期課程グローバル文化専攻	1	0	0	0	0	0	0	0	0	0	1	0
Total						1	0	11	0	10	0	1	0	2	0	25	0

Change export mode (Screen, PDF file, Text file)
Return to timetable search engine

8-2. Downloading data in the form of a text file

If you choose “Text file” (from the download choices) and click on **Download**, the following screen will appear. Save the file so that you can edit the file on Excel.

* For specific download procedure, see above at **7-2. Downloading register in the form of a text file.**



[When you choose “Text file,” the following screen will appear.]

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	
Main Instr	Timetable {Day	Perioc	Credit No.	Course	Student affiliation	Enrollment year										Total		
						2014		2013		2012		2011		Prior to		Enrolled	Cancelled	
						Enrolled	Cancelled	Enrolled	Cancelled	Enrolled	Cancelled	Enrolled	Cancelled	Enrolled	Cancelled			
NADA Jiro, L110	Fr	2	2	Seminar in Letters	Letters Hu	1	0	0	0	0	0	0	0	0	0	0	1	0
					Letters Hu	0	0	1	0	7	0	2	0	0	0	0	10	0
Total						1	0	1	0	7	0	2	0	0	0	0	11	0

8-3. Downloading data in the form of a PDF file

* Viewing a PDF file requires Adobe® Reader™ (available free of charge) to be installed in your computer. You need to install the program by yourself.

(1) If you choose “PDF file” (from the download choices) and click on **Download**, the following screen will appear.



(2) Clicking on **Open with** will start Adobe® Reader™, displaying numerical/categorical data on students who registered for your class.

Clicking on **Save as** will enable you to save the PDF file under a name given by you.

(3) When your computer is connected to a printer, you can print a file from the Adobe® Reader™ program.